

**2009 CAPITAL CITY BIKEFEST  
ARTIST VENDOR BOOTH APPLICATION  
SEPTEMBER 25-SEPTEMBER 26**

Name of Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail \_\_\_\_\_

Please provide a picture of your booth. Please also list all merchandise items you will be selling with your pricing. \*Please attach additional sheet if more room is needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I am interested in renting a 10 x 10 Artist unit space (\$200): \_\_\_\_\_ yes \_\_\_\_\_ no  
10 x 20 Artist unit space (\$250): \_\_\_\_\_ yes \_\_\_\_\_ no

I will need electricity: Voltage/wattage needed \_\_\_\_\_ 110v (\$50 each) \_\_\_\_\_ 220V (\$100)

**\*\*Payment is not due upon submission of this application. Accepted vendors will be notified of the payment deadline**

***\*All completed applications must be submitted by 5:00 pm Friday July 31, 2009.***

**General release:** The Undersigned does hereby release, forever discharge, and hold harmless the Ray Price Capital City Bike fest, Ray Price Harley-Davidson/Buell, the City of Raleigh, or any of their employees, associates, or sponsors of and from all manner of actions, suits, damages, claims, and demands whatsoever in law or in equity from any loss or damage to property of the Undersigned while in possession or supervision of the festival, it's agents, representatives, or employees. The Undersigned consents to enforcement of all festival rules. The Undersigned gives permission for photos or depiction of his/her work accepted for the Ray Price Capital City Bike Fest to be used for festival promotion purposes. Festival management reserves the right to disqualify or expel any exhibitor failing to follow festival guidelines or causing any problems to fellow exhibitors, patrons, or management. Management reserves the right to make final interpretation of all rules.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

***\*All excepted applicants will be notified of acceptance by Friday, August 14, 2009.***

**\*Please fax or e-mail completed application no later than Friday July 31, 2009 to:**

**Calvert Productions**

**Attn: CCBF/Mary Pat**

**Fax: (919) 869-2217**

**[marypat@calvertproductions.com](mailto:marypat@calvertproductions.com)**

# CAPITAL CITY BIKEFEST FESTIVAL INFORMATION

## **Date and Times**

The fifth annual Ray price Capital City Bike Fest will operate **Friday, September 25, 2009 10:00 am - 11pm and Saturday, September 26, 2009, 10:00 am-11:00 pm.**

## **IMPORTANT DATES:**

**DEADLINE APPLICATION: FRIDAY JULY 31, 2009**

**VENDOR ACCEPTANCE NOTIFICATION: FRIDAY AUGUST 14, 2009**

## **Purpose**

The fourth annual Capital City BikeFest is a destination motorcycle rally centered on the Harley Davidson lifestyle.

## **Applications**

To participate, please fill out the attached application and fax, or e-mail by Friday, July 31, 2009 to:

## **Calvert Productions**

**Attention: CCBF/ Mary Pat Calvert**

**Fax: (919) 869-2217**

**[marypat@calvertproductions.com](mailto:marypat@calvertproductions.com)**

## **Registration Fee, Tents and/or Booths**

Upon vendor application approval; the registration fee will be due no later than Friday, August 14, 2009. The registration fees for Capital City Bike Fest are as follows:

**Artist Merchants:** (i.e. jewelry, photography, pottery, galleries): **are \$200 for a 10x10 space, \$250 for a 10x20.** An 8ft table and two chairs are available for an additional \$20.00 fee. 10 x 10 tents are available for an additional rental fee of \$100.00. If two 10x10 tents are requested for a 10x20 space the cost will be \$200.00.

## **Electricity**

Electricity will be provided for an additional fee. The electrical fees are as follows:

110 volts: Per 20 amp service \$50.00

220 volts: \$100.00 (Vendor will be notified if needed to provide a max of 100 feet of power cable)

## **Set-Up and Tear Down**

September 25, 2009. All other vendors must have their booths set by 9:00 am on Friday, September 25, 2009. Breakdown is permitted no earlier than 11:00 pm on Saturday, September 26, 2009. **NO EXCEPTIONS.**

## **Security**

Overnight Security for the event Friday September 25, 2009 & Saturday September 26, 2009 will be provided by City of Raleigh Police Department.

## **Insurance**

Commercial food vendors must submit a Certificate of Insurance, naming the City of Raleigh as an additional insured under this policy. This certificate should have the following minimum limits of coverage: General Liability 1.0M per occurrence; 2.0M aggregate. A copy of this certificate must be faxed to (919)869-2217 prior to the event.

## **Inclement Weather:**

The exhibitor acknowledges that he/she assume the risk the festival maybe canceled due to inclement weather or any other reason at the sole discretion of The Raleigh Convention Center or Ray Price Harley Davidson. In the event of cancellation all fees are nonrefundable.